

# Bradley Burkholder

Grove City, OH

[Brad.Burkholder@live.com](mailto:Brad.Burkholder@live.com)

## Work Experience

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### **Sr. Business Systems Analyst**

OhioHealth - Columbus, OH

October 2019 to Present

- Build, configure, and deploy custom Workday reporting solutions for end users across various work streams. Including advanced, matrix, and composite reports.
- Create custom audit reports to minimize errors in the processing of payroll for 30k+ associates.
- Develop and test new configurations for the Workday ERP system including earnings, deductions, and w-2 configuration.
- Configure and test new Workday releases for the payroll module.
- Manage EIB templates for bulk earning/deduction loads.
- Process and complete confidential associate payroll.
- Workday Pro U.S. Payroll Certified
- Project team member for Workday ERP implementation.
- Ad hoc tasks involving process improvement in Workday.

### **Confidential Payroll and Reporting Lead**

OhioHealth - Columbus, OH

June 2018 to October 2019

- Process payroll for confidential associates.
- Create reporting solutions using SQL in PeopleSoft.
- Create reporting solutions in Workday for various work streams.
- Assist in cost reduction by running audit reports to correct payroll errors before payroll completion.

### **Physician Payroll Lead**

OhioHealth - Columbus, OH

September 2014 to June 2018

- Process, verify & maintain all payroll related processes for 700+ physicians.
- Develop VBA macros to improve & automate payroll reporting.
- Develop SQL query controls to reduce & eliminate physician & company payroll errors.
- Create Tableau & Excel reports based on standard bi-weekly payroll results & ad-hoc reporting requests.

### **Payroll Analyst**

OhioHealth - Columbus, OH

August 2013 to September 2014

- Process, verify & maintain all payroll related transactions for 25,000+ associates.
- Serve as a source of information for managers and staff relating to payroll questions & issues.
- Provide the highest quality of customer service.
- Ensure timely & accurate payment to all associates.

## Education

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### **Bachelor's in Management Information Systems**

OHIO UNIVERSITY - Athens, OH

August 2006 to June 2010

## Skills

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- ADP
- Kronos
- PeopleSoft
- Tableau
- Workday
- Microsoft Office
- Workday
- JIRA
- SQL